



## **Public Hearing Summary**

### **Wednesday November 16, 2016**

#### **Inquiry Subject:**

The Examination of the Audited Accounts, Balance Sheet and other Financial Statements of the Community Improvement Services Limited (CISL) for the period 2008 to 2012.

#### **Committee Members:**

The following Committee Members were present for the meeting:

- Mr. Wade Mark - Chairman
- Ms. Jennifer Baptiste -Primus - Member
- Mrs. Cherrie-Ann Crichlow-Cockburn - Member
- Mr. David Small - Member
- Ms. Shamfa Cudjoe - Member

#### **Witnesses who appeared:**

##### **Community Improvement Services Limited (CISL)**

- Mr. Raees Patel - Chief Executive Officer
- Ms. Nicole Rattan - Project Manager
- Mr. Nigel Suchit - Finance Manager

##### **Ministry of Community Development, Culture and the Arts**

- Ms. Beverly Reid-Samuel - Permanent Secretary (Ag.)
- Mr. Sookdeo Sankar - Planning Co-ordinator

##### **Investments Division, Ministry of Finance**

- Ms. Yvette Babb - Director, Social and Economic Transformation (Ag.)
- Mr. Suresh Dan - Business Analyst

## **Key Issues Discussed**

1. The measures taken to reduce the accumulated deficit;
2. The measures implemented to ensure value for money for projects undertaken by CISL;
3. The role of the Permanent Secretary in ensuring accountability and transparency in monitoring and accessing the performance of CISL;
4. The status of the strategic plan, goals and objectives of CISL;
5. The efficiency and effectiveness of recruiting an Internal Audit Consultant versus the Internal Audit Department;
6. The status of the development and implementation of a fraud policy;
7. The measures in place for CISL to be self-sufficient and reduce dependency on subvention funding;
8. The mandate and responsibility of CISL;
9. The current compliment of employees at CISL;
10. The measures implemented to improve profitability and reduce the expenditure of CISL;
11. The status of the vehicle maintenance policy;
12. The rationale for the vacant positions shown on the organizational chart;
13. The measures implemented to ensure that contractors engage community resources;
14. The systems in place to manage telephone expenses as stated in the Draft Estimates of Recurrent Expenditure;
15. The status of the recruitment policy;
16. The status of the implementation of the recommendations from PricewaterhouseCoopers Report;
17. The status of the procurement policy; and
18. The authorization limits for the Permanent Secretary, Board of Directors and officers of CISL.

## **Next Meeting:**

The next meeting of the Committee will be held on Wednesday December 07, 2016 at 9:30 a.m. to examine the Audited Financial Statements of Community-Based Environmental Protection and Enhancement Programme (CEPEP) for the period 2009 to 2012.

## **View the Hearing:**

The hearing can be viewed on our YouTube page via the following link:

<https://youtu.be/PnEMmfcj10>

**PA(E)C Secretariat  
November 16, 2016**